



		Likelihood					
		Very Unlikely	Unlikely	Possible	Likely	Very Likely	
		1	2	3	4	5	
Negligible	1	1	2	3	4	5	
Minor	2	2	4	6	8	10	
Moderate	3	3	6	9	12	15	
Major	4	4	8	12	16	20	
Severity	Extreme	5	5	10	15	20	25

Risk matrix used in risk assessment below
RR = residual risk

Use guidance from the government Plan to Rebuild strategy, Public Health England (PHE), Department of Health & Social Care (DHSC), Health & Safety Executive (HSE) and NHS to ensure the risk assessment is following the latest advice.

Coronavirus (COVID-19) – CYP - Risk Assessment

Contents:

- Exposure risk
- Travel
- Access & egress
- Welfare / Hygiene
- Social distancing (2m and working within 2m of workers)
- Manual Handling
- First aid

Assessment date: 14th January 2022

Version: 5.0

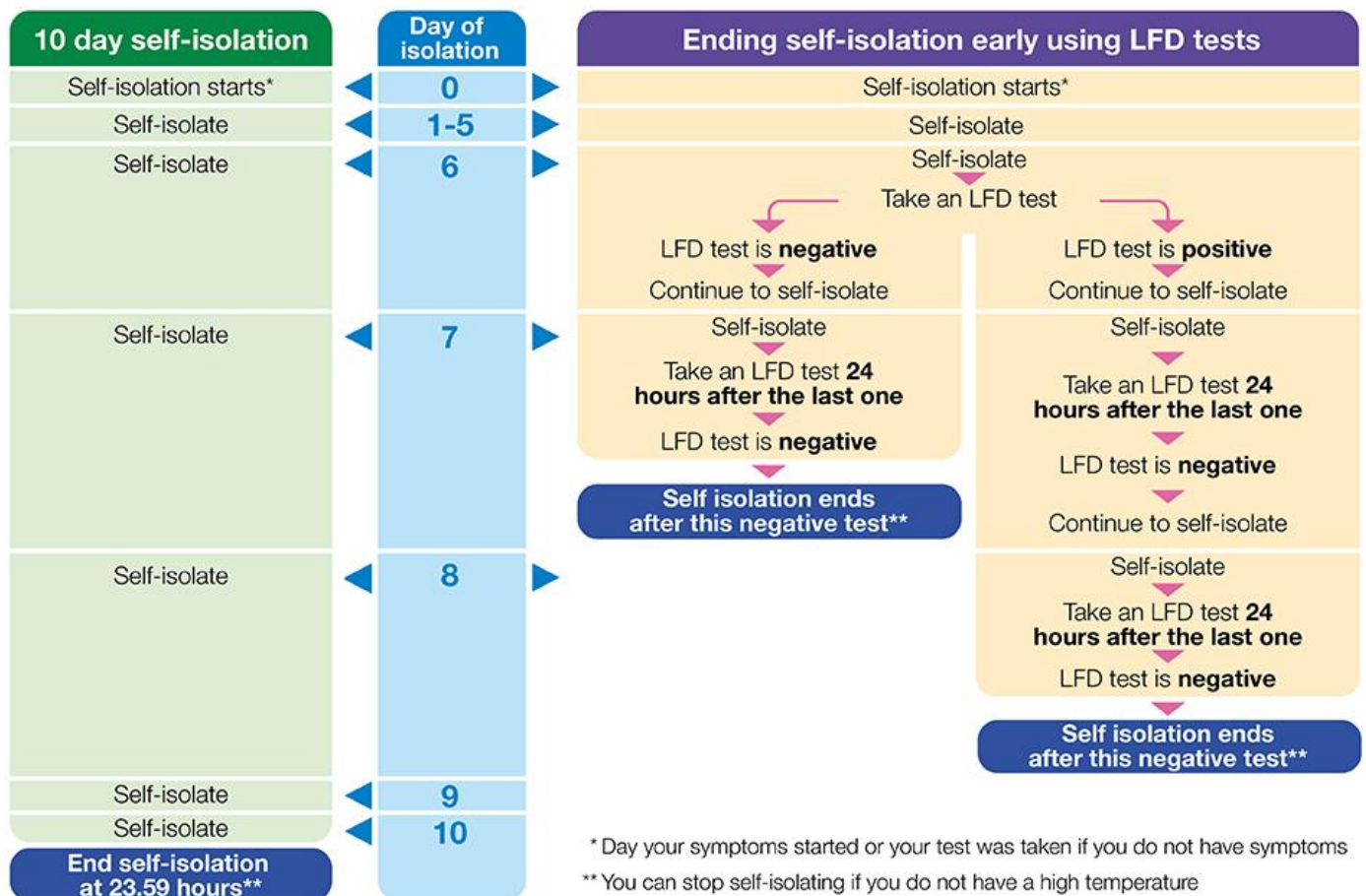
Hazard	Risk	Control measures	RR	Persons at risk
Exposure from others due to: 1) Living with someone with a confirmed case of COVID-19. 2) Have come into close contact (within 2 metres for 15 minutes or more) with a confirmed case of COVID-19. 3) Being advised by a public health agency that contact with a diagnosed case has occurred.	$4 \times 3 = 12$	<ul style="list-style-type: none"> • Continue following government action of self isolation for ten days* unless you are not legally required to self isolate** • If you are not required to Self Isolate then take daily LFD tests for 7-10 days*** • Maintain contact with line management and follow company policy / guidance. • To continue following ongoing government guidance. • Stay at home and only attend hospital in an emergency. Do not attend GP surgery and phone NHS line (111) if further advice is required. • Always follow the NHS hygiene measures. • Avoid all visitors to your home unless they are providing a medical requirement. • Do not approach delivery staff, allow packages to be left on the doorstep. 	$4 \times 1 = 4$	Individual workers CYP members

Suspected case on site	4 x 4 = 16	If a worker or young person develops any of the Covid-19 symptoms while at CYP, they should: 1) Return home immediately 2) Avoid touching anything 3) Cough or sneeze into a tissue and put it in a bin, or if they do not have tissues, cough and sneeze into the crook of their elbow. 4) They must then follow the guidance on self-isolation and not return to the site until their period of self-isolation has been completed. 5) The work area should receive deep cleaning and social distancing maintained	4 x 1 = 4	Individual workers, CYP members
General travel including foreign travel	4 x 4 = 16	1) Teleconferencing will be used for meetings when possible 2) Where an individual has recently travelled abroad, they must follow government guidance on self-isolation / testing for individual scenarios. 3) Continue to follow social distancing 4) Face coverings to be worn by everyone aged 11+ unless medically exempt. 5) Continue to follow any further national government advice provided	4 x 1 = 4	Individual workers CYP members
Access / egress to site	4 x 4 = 16	Where possible, please consider and implement the following practices: 1) Ensure all extremely clinically vulnerable persons do not attend site 2) Stop all non-essential visitors 3) Log all visitors to site 4) Introduce staggered start and finish times to reduce congestion and contact at all times 5) Keep all hallway doors open when CYP is open for young people and staff 6) Require all staff and young people to wash or clean their hands before entering or leaving the site 7) Face coverings to be worn by everyone aged 11+ unless medically exempt. 8) Allow plenty of space (two metres) between people waiting to enter site	4 x 1 = 4	Individual workers CYP members
Poor hygiene	4 X 4 = 16	1) Wash your hands thoroughly and regularly. Use soap and water for at least 20 seconds. Use alcohol-based hand sanitiser if soap and water is not available and hand washing technique to be adopted as directed by NHS 2) Avoid touching your face/eyes/nose/mouth with unwashed hands and cover your cough or sneeze with a tissue then throw it in the bin. 3) Regularly clean the hand washing facilities and check soap and sanitiser levels 4) Provide suitable and sufficient rubbish bins for hand towels with regular removal and disposal. 5) Sites will need extra supplies of soap, hand sanitiser and paper towels and these	4 x 1 = 4	Individual workers CYP members

		<p>should be securely stored.</p> <ol style="list-style-type: none"> 6) Regularly clean common contact surfaces in the office and kitchen. 7) Use blue roll or kitchen roll instead of hand towels. 8) Throw away food waste as soon as you leave, and all other rubbish at the end of week. 9) Follow governmental guidelines to clean https://www.gov.uk/government/collections/coronavirus-covid-19-list-of-guidance#guidance-for-non-clinical-settings 10) Only one person can use the toilet at a time. 11) Wash hands before and after using the facilities. Enhance the cleaning regimes for toilet facilities particularly door handles, locks and the toilet flush. 		
Kitchen	$\begin{array}{r} 4 \\ \times \\ 4 \\ = \\ \mathbf{16} \end{array}$	<ol style="list-style-type: none"> 1) The tables in the main youth club will be the dedicated eating area. 2) Break times should be staggered to reduce congestion and contact at all times 3) Hand cleaning facilities or hand sanitiser should be available at the entrance of the kitchen and should be used by workers when entering and leaving the area. 4) Workers should sit 2 metres apart from each other whilst eating. 5) Tables should be cleaned between each use 6) All rubbish should be put straight in the bin and not left for someone else to clear up 7) All areas used for eating must be thoroughly cleaned at the end of each break and shift, including chairs, and cupboard handles. 	$\begin{array}{r} 4 \\ \times \\ 1 \\ = \\ \mathbf{4} \end{array}$	Individual workers CYP members
Taking / accepting deliveries - contact with materials and persons (driver)	$\begin{array}{r} 4 \times 4 \\ = \\ \mathbf{16} \end{array}$	<ol style="list-style-type: none"> 1) Maintain 2m social distancing when accepting materials 2) Materials to be placed outside of sites to reduce exposure to drivers 3) Hand washing and sanitizer measures available to maintain good hygiene 4) Face coverings to be worn by everyone aged 11+ unless medically exempt. 	$\begin{array}{r} 4 \times 1 \\ = \\ \mathbf{4} \end{array}$	Individual workers
Working within 2 metres of working team and young people	$\begin{array}{r} 4 \\ \times \\ 4 \\ = \\ \mathbf{16} \end{array}$	<ol style="list-style-type: none"> 1) Young people and staff/leaders to remain 1m plus (ideally 2m) apart as much as possible. The exceptions are to meet any welfare or health and safety needs. 2) Always consider if the task can be performed differently without having to breach the 2m social distancing rule 3) Provide additional supervision to monitor distancing and teams not to be rotated 4) Continue to conduct dynamic risk assessments whilst completing the work and speak up if there is a safer way of completing the task 5) All equipment to be thoroughly cleaned 	$\begin{array}{r} 4 \\ \times \\ 2 \\ = \\ \mathbf{8} \end{array}$	Individual workers CYP members

		<p>prior and after using it.</p> <p>6) Increased ventilation will be provided within enclosed spaces</p> <p>7) Single use PPE should be disposed of so that it cannot be reused.</p> <p>8) Face coverings to be worn by everyone aged 11+ unless medically exempt.</p>		
First aid - including mental health	4x4 = 16	<p>1) First aid contents to be monitored to ensure adequate supplies remain</p> <p>2) First aid and cover arrangements to be reviewed</p> <p>3) Emergency plans on site and communicated so all staff understand what action to take in the event of a suspected or confirmed case of COVID 19</p> <p>4) Line management to regularly communicate to their team(s)</p> <p>5) Effective reporting system established on site in order to rectify any raised issues or incidents in a timely manner</p>	4x1 = 8	Individual workers

***Self Isolation Length**



****Self Isolation Exemption criteria:**

If you are informed by NHS Test and Trace that you are a contact of someone who has had a positive LFD or PCR test result for COVID-19, you are legally required to stay at home and self-isolate unless you meet one of the following conditions:

- you are fully vaccinated. Fully vaccinated means you have had 2 doses of an [approved vaccine](#) such as Pfizer BioNTech, AstraZeneca or Spikevax (formerly Moderna); you are also fully vaccinated if you have had one dose of the single-dose Janssen vaccine
- you are aged under 18 years old
- you have taken part in or are currently part of an approved COVID-19 vaccine trial
- you are not able to get vaccinated for medical reasons

*****LFD Testing**

If you are aged 5 years and over and have been identified as a contact of someone with COVID-19, but are not legally required to self-isolate, you are strongly advised to:

- take an LFD test every day for 7 days, or until 10 days since your last contact with the person who tested positive for COVID-19 if this is earlier
- take this daily test before you leave the household for the first time that day

If you take an LFD test and the result is positive, you should immediately self-isolate to prevent you from passing the infection on to other people and follow the [Stay at home guidance](#). You should start a new self-isolation period, starting from the date the positive test was taken.

Training

Please ensure a manager's brief has been completed alerting to company specific process / procedures

<https://www.nhs.uk/conditions/coronavirus-covid-19/>

<https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-advice/>

<https://www.nhs.uk/conditions/coronavirus-covid-19/advice-for-travellers/>

<https://www.gov.uk/government/publications/coronavirus-action-plan>

Management

- Please ensure all staff are aware of reporting requirements and that all confirmed cases are escalated to your H&S competent person.
- Information notes are to be sent out and any updates communicated in a timely manner to the workforce.
- This must include letting staff know about symptoms and actions the medical professionals are advising people to take.
- A colleague who has been isolated for 10 days cannot return to work until the appropriate 'fit note' documentation is provided by their GP/healthcare provider to demonstrate they are now fit to return to work.
- Assessments to be reviewed every 6 months or where significant change has occurred
- Please remind staff that in order to minimise the risk of spread of infection, we rely on everyone in the industry taking responsibility for their actions and behaviours.
- Please encourage an open and collaborative approach between your teams on site where any issues can be openly discussed and addressed.

If in England call **NHS on 111**, if in Scotland call your **GP or NHS 24**, If in Wales call **0845 46 47 or 111** or if in Northern Ireland contact **0300 200 7885** where you will be assessed by an appropriate specialist. NHS guidance is that you do not go directly to your GP surgery, community pharmacy or hospital unless an emergency occurs